




Republic of the Philippines
Department of Education
Region XII
Division of Sarangani
Alabel



Division Memorandum
No. 291, s. 2014

To : Principals/School Heads
District Supervisors/Principal In-charge

From : 
ISAGANI S. DELA CRUZ, CESO V
Schools Division Superintendent

Subject : **SUBMISSION of ALL DEPED SARANGANI EMPLOYEES
EMAIL ADDRESSES**

Date : **September 3, 2014**

1. Pursuant to **DepEd Order No. 85, s. 2012** and **DepEd Memo No. 227, s. 2012** concerning the **Establishment and Use of DepEd email Services**, all DepEd Sarangani employees are required to **register and create their own DepEd email account**.
2. School heads are directed to submit the **list of email addresses of all employees** to the division focal person - **Mr. Reynaldo C. Tagala, Div. ICT Coordinator**, via e-mail: reynaldo.tagala@deped.gov.ph on or before **September 15, 2014**.
3. For teachers who still don't have deped e-mail account, please register on-line at: <http://depedverify.appspot.com>
4. Immediate and wide dissemination of this memorandum is hereby enjoined.

